



# **SAN DIEGO UNIFIED SCHOOL DISTRICT**

## **STRATEGIC SOURCING AND CONTRACTS**

### **C-33 PREQUALIFICATION APPLICATION FOR DESIGN-BID-BUILD CONSTRUCTION PROJECTS**

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## **REQUEST FOR PREQUALIFICATION OF BIDDERS**

As a condition of bidding and in accordance with the provision of Section 20111.5 of the California Public Contract Code, the district is requiring prequalification of all prime contractors and subcontractors with a C-33 license wishing to submit bids for any District exterior painting project where painting is the majority of the work. If a bidder is already prequalified with the District as a prime contractor or MEP subcontractor for projects over \$1M, has a C-33 license, and is interested in the painting projects, please email [prequal@sandi.net](mailto:prequal@sandi.net) stating that you want to be on the list of C-33 prequalified contractors and your company will be automatically prequalified.

Prospective bidders are required to submit a completed prequalification application at any time, or no later than 10 business days before the bid opening due date, in order to be prequalified for a specific painting project(s). If prequalified, the contractor will be placed on the prequalified list of C-33 contractors for a 12-month period. A new application shall be required each year by the anniversary date of initial qualification. In no case will prequalification remain in effect longer than one (1) year from the date of notice of prequalification. The District reserves the right to update or modify the prequalification application at any time, which may result in a different one being issued for any subsequent annual re-qualification.

The responses and attachments provided for this application will be the basis of qualifying a contractor. The District reserves the right to check other sources available. Omission of, or refusal to supply, requested information can result in automatic disqualification.

The application is not a public record and is not open to public inspection. All information provided will be kept confidential to the extent permitted by law. San Diego Unified School District reserves the right to reject any and all prequalification applications and to waive any irregularities in the information contained therein.

Each prequalification application must be signed under penalty of perjury by an individual who has the legal authority to bind the contractor on whose behalf that person is signing. If any information provided by a contractor becomes inaccurate, the contractor must immediately notify the awarding body and provide updated accurate information in writing and under penalty of perjury.

### **SUBMISSION OF COMPLETED APPLICATIONS**

Email completed Prequalification Application to [prequal@sandi.net](mailto:prequal@sandi.net) along with the following documents:

- **California Contractor's License**
- **Cal OSHA 300 logs for past 3 years**
- **Letter of Bondability:** The bonding surety is required to be an authorized surety in the state of California with an A.M. Best Key Rating of A-:VII or better.
- **Certificate of Insurance:** A minimum \$2,000,000 per occurrence and \$4,000,000 aggregate combined comprehensive single limit liability insurance is required for all projects.
- **Current Financial Statement**

**NOTIFICATION OF PREQUALIFICATION RESULT**

Completed prequalification applications must be submitted no later than **10 days prior to bid opening due date** (*in accordance with Public Contract Code 20111.6*).

Contractors will be notified of their application status by email and prequalified contractors will be posted to a list on the District's website. Notification will be made as soon as possible, but no later than 5 days prior to bid opening.

**PROCEDURE FOR APPEAL OF PREQUALIFICATION RESULTS**

An appeal of prequalification results must be in writing (e-mail is not acceptable). The appeal must be filed and received by the Contracts Administration Supervisor, at the address below, not more than five (5) calendar days following the date of issuance of the District's letter of denial of prequalification; and the written appeal sets forth, in detail, all grounds for the appeal, including without limitation all facts, supporting documentation, legal authorities and argument in support of the grounds for the appeal; any matters not set forth in the written appeal shall be deemed waived. All factual contentions must be supported by competent, admissible and credible evidence.

Within thirty (30) days after receipt of the Contractor's request the District will call to order a three-member appeal panel made up of Facilities Planning and Construction management/supervisory staff or any other staff deemed qualified by the District. The Contractor and up to three (3) representatives are invited to appear in person to bring before the appeal panel any additional or new information; Contractor's testimony shall be limited to twenty (20) minutes. The panel shall advise the Contractor on the points where the application response has fallen below the minimum required number of points to qualify, and allow the Contractor to speak to the issues. The Contractor is then released from the meeting and the panel members shall come to consensus on whether or not to allow the Contractor to prequalify. The Contractor will be emailed notification of the appeal panel's decision within five (5) after the meeting.

If Contractor requests an appeals panel, they may not contact any District staff prior to and/or during the appeal process. Any contact with District staff may result in the Contractors prequalification being automatically denied without appeal.

If Contractor is not prequalified, they may not submit a new application for a period of one (1) year from date of the denial. If Contractor requests an appeal and loses the appeal, they may not submit a new application until one (1) year from date of the panel's written decision.

To: San Diego Unified School District  
Strategic Sourcing and Contracts Department  
Attn: Sharon Cheng, Contracts Administration Supervisor, Construction  
2351 Cardinal Lane, Building M  
San Diego, CA 92123

## BASIS FOR PREQUALIFICATION

1. Contractor will have answered “YES” to all of the Quick Check questions on the following page.
2. Contractor must not have answered “YES” to *any* of the questions cited in SECTION 1 – DISQUALIFYING QUESTIONS.
3. Contractor must have *completed* a minimum of two (2) directly (prime) contracted or subcontracted K-12 or Community College district *painting* projects in the State of California greater than \$250,000 within the last three (3) years.
4. Contractor must score a minimum of 80 points in SECTION 5 – SCORED INTERVIEW QUESTIONS.

IF YOU HAVE ANY QUESTIONS REGARDING THE APPLICATION  
AND/OR ITS REQUIREMENTS, EMAIL [PREQUAL@SANDI.NET](mailto:PREQUAL@SANDI.NET)

## Quick Check

### Should I fill out this Application?

**You must be able to answer “YES” to each statement below.**

1. Your firm possesses a valid and current California Contractor’s C-33 license for which it will perform for the project or projects for which it intends to bid.
2. Your firm has general liability insurance with a policy limit of at least \$2,000,000 per occurrence and \$4,000,000 aggregate.
3. Your firm has a current workers’ compensation insurance policy as required by the Labor Code or it is legally self-insured pursuant to Labor Code Section 3700 et seq.
4. Your firm has *completed* at least two (2) directly (prime) contracted or subcontracted K-12 or community college district *painting* projects in the State of California within the last three (3) years.
5. Your firm is eligible to bid on a Public Works contract as per Sections 1777.1 and 1777.7 of the Labor Code.

If you can answer “Yes” to all of the above screening statements, please proceed with submission of this package.

If your firm is already prequalified with the District as a prime contractor or MEP subcontractor for projects over \$1M, has a C-33 license, and is interested in the painting projects, please email [prequal@sandi.net](mailto:prequal@sandi.net) stating that you want to be on the list of C-33 prequalified contractors and your company will be automatically prequalified.

**SECTION 1 - DISQUALIFYING QUESTIONS**

A “Yes” response to *any* of the following questions will result in automatic disqualification from bidding on San Diego Unified projects.

1. Is your firm currently the debtor in a bankruptcy case?  
 Yes       No
2. Have *any* of your contractor’s licenses been revoked at any time in the last five (5) years?  
 Yes       No  
***If Yes, please explain on an attached separate sheet of paper.***
3. In the last five (5) years has your firm, or any firm with which any of your company’s owners, officers or partners was associated, been debarred, disqualified, defaulted, found non-responsible, terminated for cause, removed or otherwise prevented from bidding on, or completing, any government agency or public works project for any reason? This includes any agreement in which your firm voluntarily agrees not to bid.  
**NOTE: “Associated with” refers to another construction firm in which an owner, partner or officer of your firm held a similar position, and which is listed in response to Section 3, question 1c or 1d in this application.**  
 Yes       No  
***If Yes, please explain on an attached separate sheet of paper.***
4. In the last five (5) years, has your firm been denied an award of a public works contract based on a finding by a public agency that your company was not a responsible bidder?  
 Yes       No  
***If Yes, please explain on an attached separate sheet of paper***
5. At any time during the last five (5) years, has any surety company made any payments on your firm’s behalf as a result of a default, to satisfy any claims made against a **payment** bond issued on your firm’s behalf in connection with a construction project, either public or private?  
 Yes       No  
***If Yes, please list all instances with explanations on an attached separate sheet of paper.***
6. At any time during the last five (5) years, has any surety company made any payments on your firm’s behalf as a result of a default, to satisfy any claims made against a **performance** bond issued on your firm’s behalf in connection with a construction project, either public or private?  
 Yes       No  
***If Yes, please list all instances with explanations on an attached separate sheet of paper.***
7. Has your firm, or any of its owners, officers, or partners ever been found liable in a civil suit, or found guilty in a criminal action, for making any false claim or material misrepresentation to any public agency or entity?  
 Yes       No  
***If Yes, please list all instances with explanations on an attached separate sheet of paper.***

8. Has your firm, or any of its owners, officers or partners ever been convicted of a crime involving any federal, state, or local law related to construction, either public or private?  
 Yes       No  
***If Yes, please list all instances with explanations on an attached separate sheet of paper.***
9. Has your firm or any of its owners, officers or partners ever been convicted of a federal or state crime of fraud, theft, or any other act of dishonesty?  
 Yes       No  
***If Yes, please list all instances with explanations on an attached separate sheet of paper.***
10. Has CAL OSHA cited and assessed penalties against your firm for any "serious," "willful" or "repeat" violations of its safety or health regulations in the last five (5) years?  
**Note: If you have filed an appeal of a citation and the Occupational Safety and Health Appeals Board has not yet ruled on your appeal, you need not include information about it.**  
 Yes       No  
***If Yes, please list all instances with explanations on an attached separate sheet of paper.***
11. At any time in the last five (5) years, has your firm, or any of its owners or officers been convicted of a crime involving the awarding of a contract of a government construction project, or the bidding or performance of a government contract?  
 Yes       No  
***If Yes, please list all instances with explanations on an attached separate sheet of paper.***
12. At the time of submitting this prequalification form, is your firm ineligible to bid on or be awarded a public works contract, or perform as a subcontractor on a public works contract, pursuant to either Labor Code sections 1777.1 or 1777.7?  
 Yes       No  
***If Yes, please list all instances with explanations on an attached separate sheet of paper.***

**SECTION 2 - GENERAL INFORMATION**

Contractor: \_\_\_\_\_ (As name appears on license) Check One: Corporation \_\_\_\_\_ Partnership \_\_\_\_\_ Sole Prop. \_\_\_\_\_ Joint Venture \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Contact Person: \_\_\_\_\_ Contact's phone: \_\_\_\_\_

Email address: \_\_\_\_\_ Main Phone: (\_\_\_\_) \_\_\_\_\_

License #: \_\_\_\_\_ Class: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Other classification(s) held, if any, and license number(s): \_\_\_\_\_

Dept. of Industrial Relations, Public Works Contractor Registration Number \_\_\_\_\_

District Use Only:  
Verified by District \_\_\_\_\_ on \_\_\_\_\_ by speaking with \_\_\_\_\_  
License Clear: Yes \_\_\_\_\_ No (www.cslb.ca.gov Web page or 1-800-321-2752 for computer)

Tax ID Number: \_\_\_\_\_ Date Business Formed: \_\_\_\_\_

Corporate Identification Number \_\_\_\_\_

1. In what type of construction do you specialize? \_\_\_\_\_  
\_\_\_\_\_

2. Attach a statement, current within 3 months, from a surety company (approved by the California Department of Insurance) authorized to issue bonds in the State of California, which states your current available bonding capacity.

**NOTE: Statement must be from the surety company, not an agent or broker.**

District Use Only:  
Verified by District by \_\_\_\_\_ on \_\_\_\_\_ Statement dated \_\_\_\_\_

3. Attach a copy of your most current (within the last 2 years) financial statement. **NOTE: Statement does not need to be either reviewed or audited.**

District Use Only:  
Verified by District by \_\_\_\_\_ on \_\_\_\_\_ Statement dated \_\_\_\_\_

4. Are you currently prequalified with any other school district or public agency in San Diego County? \_\_\_\_\_

**If yes, list ALL agencies for which you have already prequalified:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**SECTION 3 - ORGANIZATION HISTORY, PERFORMANCE, AND COMPLIANCE WITH CIVIL AND CRIMINAL LAWS**

**A. Current Organization and Structure of the Business**

**For Firms That Are Corporations:**

- 1a. Date incorporated: \_\_\_\_\_
- 1b. Under the laws of what state: \_\_\_\_\_
- 1c. Provide all the following information for each person who is either (a) an officer of the corporation (president, vice president, secretary, treasurer), or (b) the owner of at least ten per cent of the corporation's stock.

Name	Position	Years with Co.	% Ownership

- 1d. Identify every construction firm that any person listed above has been associated with (as owner, general partner, limited partner or officer) at any time during the last five years.  
**NOTE: For this question, "owner" and "partner" refer to ownership of ten per cent or more of the business, or 10 per cent or more of its stock, if the business is a corporation.**

Person's Name	Construction Firm	Dates of Person's Participation with Firm

- 1e. Provide a copy of most recent certification from the California Secretary of State indicating standing.

**For Firms That Are Partnerships:**

- 1a. Date of formation: \_\_\_\_\_
- 1b. Under the laws of what state: \_\_\_\_\_
- 1c. Provide all the following information for each partner who owns 10 per cent or more of the firm.

Name	Position	Years with Co.	% Ownership

- 1d. Identify every construction company that any partner has been associated with (as owner, general partner, limited partner or officer) at any time during the last five years.  
**NOTE: For this question, "owner" and "partner" refer to ownership of ten per cent or more of the business, or ten per cent or more of its stock, if the business is a corporation.**

Person's Name	Construction Company	Dates of Person's Participation with Firm

**For Firms That Are Sole Proprietorships:**

- 1a. Date of commencement of business. \_\_\_\_\_
- 1b. Social security number of company owner. \_\_\_\_\_
- 1c. Identify every construction firm that the business owner has been associated with (as owner, general partner, limited partner or officer) at any time during the last five years.  
**NOTE: For this question, "owner" and "partner" refer to ownership of ten per cent or more of the business, or ten per cent or more of its stock, if the business is a corporation.**

Person's Name	Construction Company	Dates of Person's Participation with Co.

**B. History of the Business and Organizational Performance**

- 2. Has there been any change in ownership of the firm at any time during the last three (3) years?  
**NOTE: A corporation whose shares are publicly traded is not required to answer this question.**  
 Yes       No  
*If Yes, explain on a separate signed page.*
- 3. Is the firm a subsidiary, parent, holding company or affiliate of another construction firm?  
**NOTE: Include information about other firms if one firm owns 50 per cent or more of another, or if an owner, partner, or officer of your firm holds a similar position in another firm.**  
 Yes       No  
*If Yes, explain on a separate signed page.*
- 4. Are any corporate officers, partners or owners connected to any other construction firms?  
**NOTE: Include information about other firms if an owner, partner, or officer of your firm holds a similar position in another firm.**  
 Yes       No  
*If Yes, explain on a separate signed page.*
- 5. How many years has your organization been in business in California as a contractor under your present business name and license number? \_\_\_\_\_
- 6. Was your firm in bankruptcy at any time during the last five (5) years?  
 Yes       No  
*If Yes, explain on a separate page.*

**C. Licenses**

7. If any of your firm's license(s) are held in the name of a corporation or partnership, list below the names of the qualifying individual(s) listed on the CSLB records who meet(s) the experience and examination requirements for each license.
- 
- 

8. Has your firm changed names or license number in the last five (5) years?

Yes  No

***If Yes, explain on a separate signed page, providing prior name/license number, date of change and circumstances surrounding the change.***

9. Has any owner, partner or (for corporations:) officer of your firm operated a construction firm under any other name in the last five (5) years?

Yes  No

***If Yes, explain on a separate signed page, provide the prior name, the date of change and the circumstances surrounding the change.***

10. Has any CSLB license held by your firm or its Responsible Managing Employee (RME) or Responsible Managing Officer (RMO) been suspended within the last five (5) years?

Yes  No

***If Yes, please explain on an attached separate sheet of paper***

**D. Contractual Obligations and Disputes – San Diego Unified School District Projects**

11. At any time during the last five (5) years has your firm received one or more "Notices of Non Compliance" from the District's representative on District projects?

Yes  No

***If Yes, explain on a separate signed page, providing the project name(s), contract number(s), date of award and circumstances related to your receipt of the notice***

12. At any time in the last five (5) years has your firm filed two or more requests to withdraw or to be released from a District bid?

Yes  No

***If Yes, explain on a separate signed page, providing the project name(s), contract number(s) and the circumstances under which you sought withdrawal.***

13. At any time during the last five (5) years has your firm been penalized for illegal/improper Substitution of a Listed Subcontractor on District projects?

Yes  No

***If Yes, explain on a separate signed page, providing the project name(s), contract number(s), the name(s) of the subcontractor(s).***

14. At any time in the last five (5) years, has your firm been assessed and paid liquidated damages after completion of a project on District projects

Yes  No

***If Yes, please explain on an attached separate sheet of paper.***

E. Contractual Obligations and Disputes – All Public Works Projects

15. In the last five (5) years, has your firm been involved in any arbitration, mediation, or other dispute resolution process, or litigation with a project owner, filed any claims with a project owner or had any claim filed against it by a project owner, regardless of outcome?

Yes  No

*If "Yes," on separate signed sheets of paper identify the claim by providing the project name, date of the claim, name of the entity (or entities) against whom the claim was filed, a brief description of the nature of the claim, the court in which the case was filed and a brief description of the status of the claim (pending, or if resolved, a brief description of the resolution).*

16. In the last five (5) years, has any insurance carrier, for any form of insurance, refused to renew the insurance policy for your firm?

Yes  No

*If Yes, please list all instances with explanations on an attached separate sheet of paper.*

17. Has your firm been required to pay a premium of more than one per cent (1%) for a performance and payment bond on any project(s) on which your firm worked at any time during the last three years?

Yes  No

*If Yes, state the percentage that your firm was required to pay and provide an explanation for a percentage rate higher than one per cent on an attached separate sheet of paper.*

\_\_\_\_\_ %

18. During the last five (5) years, has your firm ever been denied bond credit by a surety company, or has there ever been a period of time when your firm had no surety bond in place during a public construction project when one was required?

Yes  No

*If Yes, please list all instances with explanations on an attached separate sheet of paper.*

F. Worker Safety, Prevailing Wage, Workers Compensation, Apprenticeship – All Public Works Projects

19. Within the past five (5) years has the Department of Industrial Relations/Division of Labor Standards Enforcement found your firm or, if a General Contractor, your subcontractors to have failed to pay prevailing wage on a public works project?

Yes  No

*If Yes, please explain* \_\_\_\_\_

\_\_\_\_\_

*You may attach an explanation if you wish.*

20. Has there been more than one occasion during the last five (5) years on which your firm was required to pay either back wages or penalties for your own firm's failure to comply with the state's prevailing wage laws?

Yes  No

**NOTE: This question refers only to your own firm's violation of prevailing wage laws, not to violations of the prevailing wage laws by a subcontractor.**

***If Yes, please list all instances with explanations on an attached separate sheet of paper.***

- 21. During the last five (5) years, has there been more than one occasion on which your own firm has been penalized or required to pay back wages for failure to comply with the **federal** Davis-Bacon prevailing wage requirements?  
 Yes       No

***If Yes, please list all instances with explanations on an attached separate sheet of paper.***

- 22. Has the EPA, Department of Environmental Health or any Air Quality Management District or any Regional Water Quality Control Board or any other agency with competent jurisdiction cited and assessed penalties against either your firm or the owner of a project on which your firm was the contractor, in the last five (5) years?

**NOTE: If you have filed an appeal of a citation and the Appeals Board has not yet ruled on your appeal, or if there is a court appeal pending, you need not include information about the citation.**

- Yes       No

***If Yes, please list all instances with explanations on an attached separate sheet of paper.***

- 23. How often do you require documented safety meetings to be held for construction employees and field supervisors during the course of a project? \_\_\_\_\_

- 24. List your firm's Experience Modification Rate (EMR) (California workers' compensation insurance) for each of the past three premium years

Current year: \_\_\_\_\_  
 Previous year: \_\_\_\_\_  
 Year prior to previous year: \_\_\_\_\_

***If your EMR for any of these three years is or was 1.00 or higher, attach a letter of explanation.***

**NOTE: An Experience Modification Rate is issued to your firm annually by your workers' compensation insurance carrier.**

- 25. Within the last five (5) years, has there ever been a period when your firm had employees but was without workers' compensation insurance or state-approved self-insurance?  
 Yes       No

***If Yes, please list all instances with explanations on an attached separate sheet of paper.***

- 26. Attach copies of OSHA 300 Logs from the past 3 years. SUMMARIES ARE NOT ACCEPTABLE.

District Use Only: Verified by District by _____ on _____, for _____ years.
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27. Provide the name, address, and telephone number of the apprenticeship program sponsor(s) (approved by the California Division of Apprenticeship Standards) that will provide apprentices to your company for use on any public work project for which you are awarded a contract by San Diego Unified School District.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

28. If your firm operates its own State-approved apprenticeship program:

- a. Identify each craft or crafts in which your firm provided apprenticeship training in the past year.
- b. State the year in which each such apprenticeship program was approved, and attach evidence of the most recent California Apprenticeship Council approval(s) of your apprenticeship program(s).
- c. State the number of individuals who were employed by your firm as apprentices at any time during the past three (3) years in each apprenticeship and the number of persons who, during the past three (3) years, completed apprenticeships in each craft while employed by your firm.

**Provide all requested information on a separate sheet of paper and attach to this application.**

29. At any time during the last five (5) years, has your firm been found to have violated any provision of the California apprenticeship laws or regulations, or the laws pertaining to the use of apprentices on public works?

Yes       No

**If yes, provide the date(s) of such findings, and attach copies of the Department's final decision(s).**

I, the undersigned as an authorized agent of my firm, certify and declare that I have read all the foregoing answers to this prequalification application and know their contents. The matters stated in the application are true of my own knowledge and belief, except as to those matters stated on information and belief, and as to those matters I believe them to be true. I declare under penalty of perjury under the laws of the State of California, that the foregoing is correct.

Executed in the City of \_\_\_\_\_

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

**SECTION 4 - INSURANCE**

Do you currently have a minimum of \$2,000,000 per occurrence and \$4,000,000 aggregate Combined Comprehensive Single Limit Liability Insurance? \_\_\_ Yes \_\_\_ No.

If you DO NOT have the minimum insurance requirement, how much is your current coverage for Combined Comprehensive Single Limit Liability Insurance?

\$\_\_\_\_\_ Per Occurrence \$\_\_\_\_\_ Aggregate

**Attach your certificate of insurance for verification.**

**Provide two (2) years of history of insurance:**

Years with this Insurance Co. \_\_\_\_\_

Insurance Company Information

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone # ( ) \_\_\_\_\_

Contact: \_\_\_\_\_

Years with this Insurance Co. \_\_\_\_\_

Prior Insurance Company Information

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone # ( ) \_\_\_\_\_

Contact: \_\_\_\_\_

**NOTE:** If less than two years of history has been provided above, please list your prior insurance companies on a separate page, including phone numbers and contact names.

District Use Only: Verified by District by _____ on _____ by speaking with _____ Comments: _____ _____ Certificate of Insurance attached? ___ Yes ___ No    Expiration date of insurance: _____
--

**SECTION 5 - SCORED INTERVIEW QUESTIONS**

The following questions will be used to interview randomly selected contacts from at least two (2) completed painting projects. If you performed work as a painting subcontractor on any or all of your listed projects, District will contact the general contractor for the project for the interview questions.

In the event you have performed any painting projects as a prime contractor to the SD Unified District within the last three (3) years, whether you listed them as a reference under SECTION 6 or not, District will choose one of the projects (if more than one has been performed) and will interview the inspector, project manager and/or construction manager for that project, regardless of size or dollar amount. This reference will serve as one of the two references contacted for the Contractor.

The District will conduct the interviews. No action on the contractor's part is necessary. These questions are included on the package given to the contractor for information only.

The highest possible score on any single project is 100 points. An average score of less than 80 points disqualifies a subcontractor from working on projects that are proposed by San Diego Unified School District.

1. Are there any outstanding stop notices, liens or claims by the contractor that are currently unresolved on contracts for which notices of completion are recorded? (10 points maximum - maximum points awarded if none)
2. Please rate the contractor's performance regarding the amount of supervision required by the owner during execution of the project. (10 points maximum)
3. Please rate the contractor's performance in providing reports and other paperwork, including change order paperwork and scheduling updates in a timely manner. (10 points maximum)
4. Did the contractor finish their portion of the project on schedule? (10 points maximum)
5. Please rate the contractor's performance on the following factors:
  - a. Providing sufficiently experienced supervision over the project (10 points maximum).
  - b. Providing adequate on-hand supervision over their staff and subcontractors during Contract time (10 points maximum)
  - c. Adequately staffing the project (5 points maximum)
  - d. Providing sufficient equipment to perform the work in a timely manner on the project (5 points maximum)
6. Did the contractor observe safety measures to adequately protect the surrounding environment and non-painted surfaces from paint overspray and hazardous chemicals, safely store on-site materials, and follow EPA guidelines for handling, storage and disposal of hazardous materials so as to not allow paint to reach storm drains and other environmentally sensitive areas? (10 points maximum)
7. Rate how the contractor performed in keeping the worksite clean during project time and job completion clean-up. (10 points maximum)
8. Was the contractor responsive and cooperative to the owner's needs and requests while performing the work? (10 points maximum)



**SECTION 6– RECENT PAINTING PROJECTS COMPLETED**

Contractor shall provide information for a minimum of two (2) ***\$250,000 or greater K-12 or Community College prime contracts or subcontracts completed*** in the State of California within the last three (3) years. Names and references must be current and verifiable. NOTE: An SDUSD project, if not listed below and performed within the three (3) year period, will take precedence over one of the references you list below (See SECTION 4).

1. Project Name: \_\_\_\_\_

Location: \_\_\_\_\_

Owner (gov't agency): \_\_\_\_\_

Was your company a Prime contractor on this project? (YES / NO)

If NO (meaning you performed the work as a subcontractor), please provide:

Prime Contractor (firm): \_\_\_\_\_

Prime Contractor Contact (name, title and phone number): \_\_\_\_\_

Owner's or GC's Construction Manager and/or Project Manager **NOTE:** This person may not be an employee of the Applicant and must be someone who was on the project site and can evaluate the Applicant's performance. (firm name, name of person, title of person, and *current* phone number): \_\_\_\_\_

Description of Project, Scope of Work Performed: \_\_\_\_\_

Date work completed \_\_\_\_\_ Your Contract Value: \_\_\_\_\_

**NOTE: Contract value is either the value of the prime contract, or the value of your subcontract.**

\*\*\*\*

2. Project Name: \_\_\_\_\_

Location: \_\_\_\_\_

Owner (gov't agency): \_\_\_\_\_

Was your company a Prime contractor on this project? (YES / NO)

If NO (meaning you performed the work as a subcontractor), please provide:

Prime Contractor (firm): \_\_\_\_\_

Prime Contractor Contact (name, title and phone number): \_\_\_\_\_

Owner's or GC's Construction Manager and/or Project Manager **NOTE:** This person may not be an employee of the Applicant and must be someone who was on the project site and can evaluate the Applicant's performance. (firm name, name of person, title of person, and *current* phone number): \_\_\_\_\_

Description of Project, Scope of Work Performed: \_\_\_\_\_

Date work completed \_\_\_\_\_ Your Contract Value: \_\_\_\_\_

**NOTE: Contract value is either the value of the prime contract, or the value of your subcontract.**

\*\*\*\*

3. Project Name: \_\_\_\_\_

Location: \_\_\_\_\_

Owner (gov't agency): \_\_\_\_\_

Was your company a Prime contractor on this project? (YES / NO)

If NO (meaning you performed the work as a subcontractor), please provide:

Prime Contractor (firm): \_\_\_\_\_

Prime Contractor Contact (name, title and phone number): \_\_\_\_\_

Owner's or GC's Construction Manager and/or Project Manager **NOTE:** This person may not be an employee of the Applicant and must be someone who was on the project site and can evaluate the Applicant's performance. (firm name, name of person, title of person, and *current* phone number): \_\_\_\_\_

Description of Project, Scope of Work Performed: \_\_\_\_\_

Date work completed \_\_\_\_\_ Your Contract Value: \_\_\_\_\_

**NOTE: Contract value is either the value of the prime contract, or the value of your subcontract.**

4. List other painting projects completed for California school districts, including community college districts, in the last five (5) years, not listed above. **NOTE:** List a maximum of two (2) San Diego Unified School District projects. (Use a separate sheet if needed.)

School District _____ Contract \$ _____ Date Completed _____ Was you company a Prime or Sub? _____ If Sub, Sub to what company? _____ Description of Work Performed _____ District Contact (PM/CM/Super) _____ Title _____ Phone _____ District Contact (on site inspector) _____ Title _____ Phone _____
School District _____ Contract \$ _____ Date Completed _____ Was you company a Prime or Sub? _____ If Sub, Sub to what company _____ Description of Work Performed _____ District Contact (PM/CM/Super) _____ Title _____ Phone _____ District Contact (on site inspector) _____ Title _____ Phone _____
School District _____ Contract \$ _____ Date Completed _____ Was you company a Prime or Sub? _____ If Sub, Sub to what company _____ Description of Work Performed _____ District Contact (PM/CM/Super) _____ Title _____ Phone _____ District Contact (on site inspector) _____ Title _____ Phone _____
School District _____ Contract \$ _____ Date Completed _____ Was you company a Prime or Sub? _____ If Sub, Sub to what company _____ Description of Work Performed _____ District Contact (PM/CM/Super) _____ Title _____ Phone _____ District Contact (on site inspector) _____ Title _____ Phone _____

5. List two (2) current principle Trade Suppliers

Company	Material or Service Provided	Contact	Phone #
			( )
			( )

District Use Only: Supplier - Reference Verification <b>Supplier</b> Co. Name: _____ Spoke With: _____ Annual Volume: _____ Paid at terms: Yes _____ No _____ Last usage date: _____ Ver. by _____ on _____ Comments: _____
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6. List the experience record of company staff:

Name	Position	Years With Firm	Experience

I, the undersigned as an authorized agent of my firm, certify and declare that I have read all the foregoing answers to this prequalification applicaiton and know their contents. The matters stated in the application are true of my own knowledge and belief, except as to those matters stated on information and belief, and as to those matters I believe them to be true. I declare under penalty of perjury under the laws of the State of California, that the foregoing is correct.  
 Executed in the City of \_\_\_\_\_

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

**BEFORE YOU SUBMIT YOUR PREQUALIFICATION APPLICATION  
HAVE YOU DONE THE FOLLOWING?**

- Have you completed all the information required in Section 2 – General Information beginning on page 8?
- Did you include the Cal/OSHA 300 logs for past 3 years required on page 13? NOTE: Summaries are not acceptable.
- Did you include the Letter of Bondability from your bonding surety required on page 8?
- Did you include a current (within the last 2 years) financial statement required on page 8?
- Have you completed all the information required in Section 3 – Organization History, Performance and Compliance with Civil and Criminal Laws beginning on page 9?
- Did you include a Certificate of Insurance required on page 18?
- Did you include two (2) recent painting projects and all of the requested information in Section 6 starting on page 17? NOTE: Please include CURRENT contact information for the projects listed.
- Did you sign on page 20?

**IF YOU HAVE ANY QUESTIONS REGARDING THE APPLICATION  
AND/OR ITS REQUIREMENTS, EMAIL [PREQUAL@SANDI.NET](mailto:PREQUAL@SANDI.NET)**